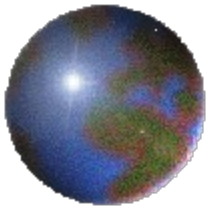


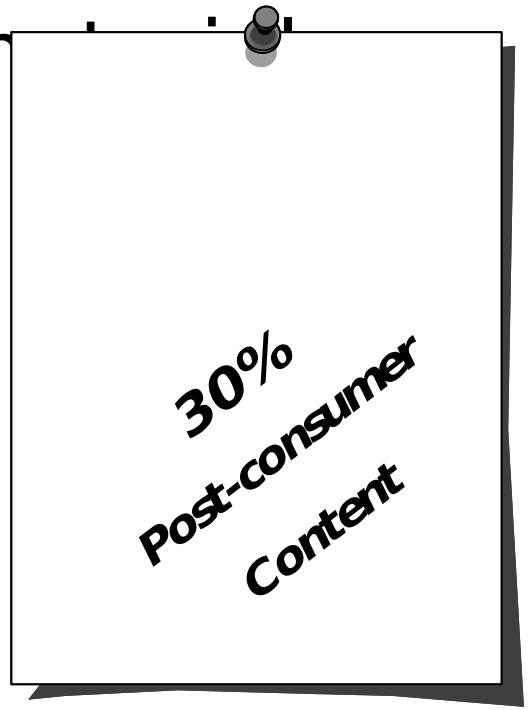
Affirmative Procurement

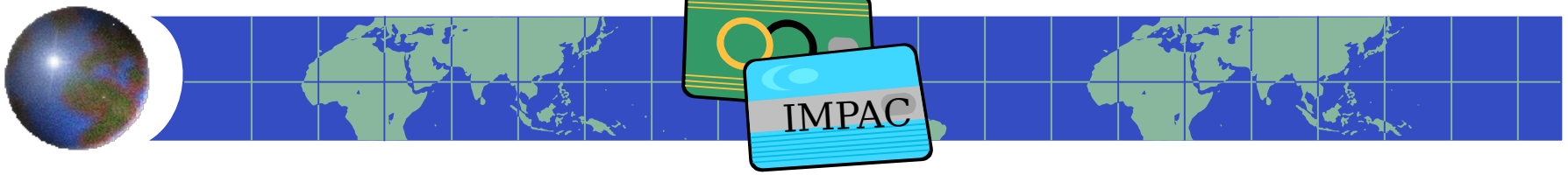
Training for Federal Credit Card Holders

EO 13101 and the Federal Government's Mandatory Buy Recycled Program

Affirmative Procurement

- The policy and practice of purchasing goods made with recycled m





Affirmative Procurement vs. Environmentally Preferable Purchasing

AP

- Recycled-content materials
- Certain items designated by EPA in Comprehensive Procurement Guidelines (CPG)
- Guidance in Recovered Materials Advisory Notices (RMANs)

EPP

- May involve a multitude of attributes
  - Reduced toxicity, less packaging, reparability, energy savings, create less HW, recycled content
- Items not specifically identified

Why Affirmative Procurement?

The Federal government spends about $200 Billion every year – and has put this buying power behind the country's recycling programs

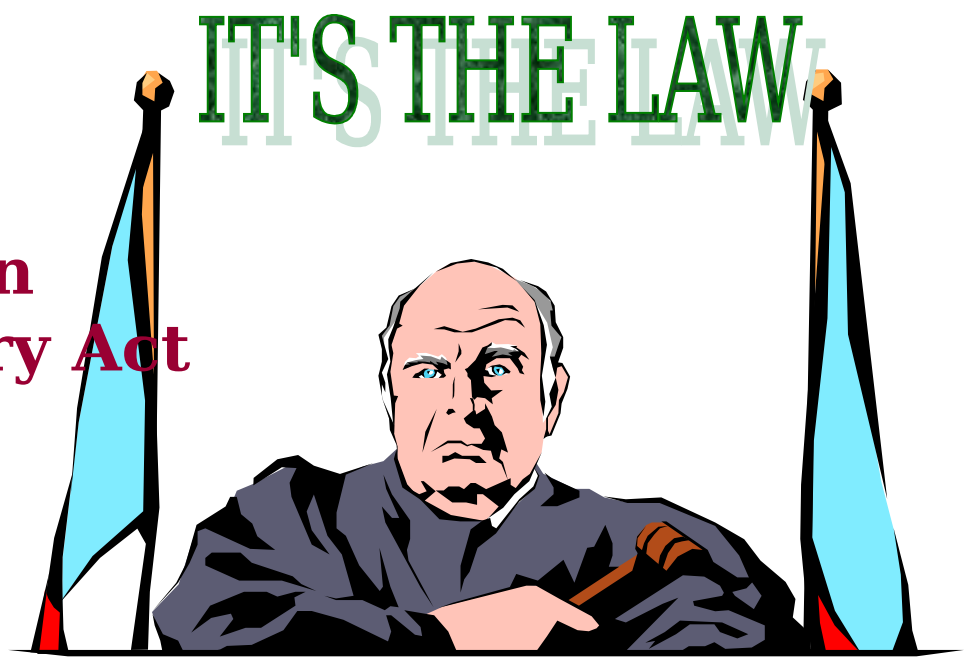
As stewards of federal dollars, we are obligated to purchas
designated items containing recycled materials

AP Benefits

- Creates recycling markets
- Saves energy
- Conserves resources
- Saves money
- Saves landfill space
- Reduces pollution
- Provides incentive for development of new technologies

Purchasing recycled products is the key to completing the recycling loop!

Why Affirmative Procurement?



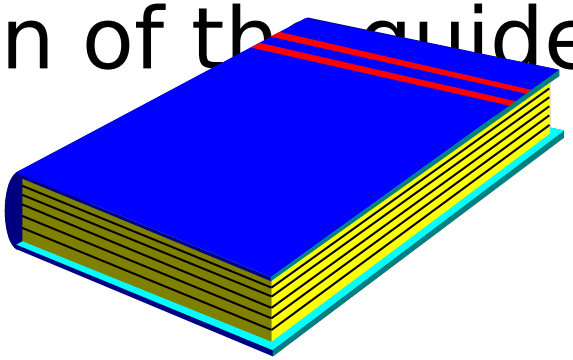
Resource Conservation And Recovery Act

Federal Acquisition Regulations

Executive Order 13101

Resource Conservation and Recovery Act (RCRA), 1976

- Section 6002 required EPA to publish guidelines for affirmative procurement and required *procuring agencies* to develop an AP program within 1 year of publication of the guidelines

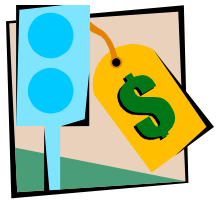


WHAT IS A PROCURING AGENCY (WHOM DOES THIS APPLY TO?)

- Procuring Agency – any Federal agency or contractor using appropriated Federal funds for a procurement
- Applies for procurements exceeding $10,000 in a year
- $10,000 threshold applies to entire agency (e.g., Dept. of Interior, Dept. of Defense)

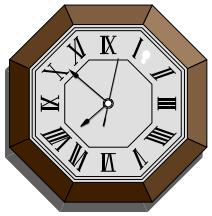
Bottom Line: We belong to DoD, which is a procuring age
over $10,000 per year for each designated item. It app

Exceptions



Price

Performance



Availability

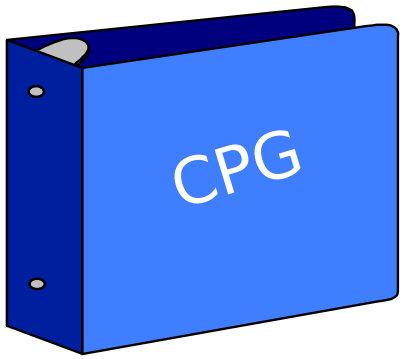
- According to RCRA, procuring agencies must follow the CPGs **unless the product**:
  - Is available at an unreasonable price (i.e., it costs more)
  - Will not meet reasonable performance standards
  - Is unavailable within a reasonable timeframe or at a sufficient level of competition

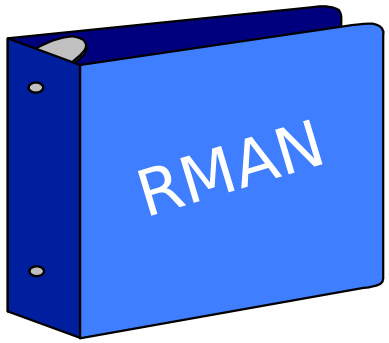
EO 13101 – Greening the Government Through Waste Prevention, Recycling and Federal Acquisition (1998)

- Directed EPA to include AP in compliance inspections
- Required agencies to provide AP training
- Required procuring agencies to follow CPGs published in the Federal Register
- Introduced biobased products as part of AP programs
- Encouraged purchase of environmentally preferable products and services

What are the Comprehensive Procurement Guidelines (CPGs) and Recovered Materials Advisory Notices (RMANs)?

- CPGs designate the products that must contain recovered material
- RMANs provide recommended recycled-content percentages and guidance on buying recycled-content products

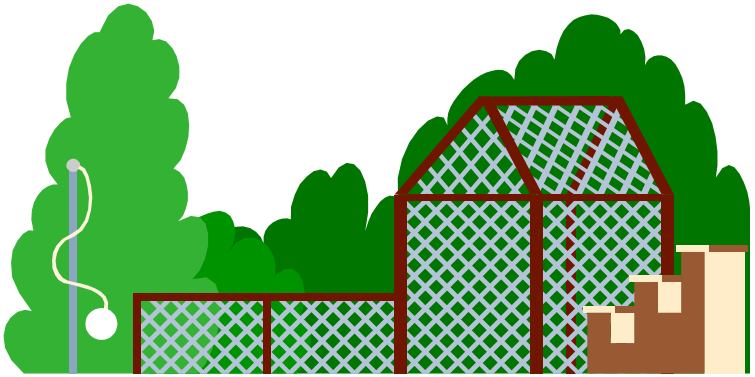




And The Products Are:

EPA-Designated Product Categories

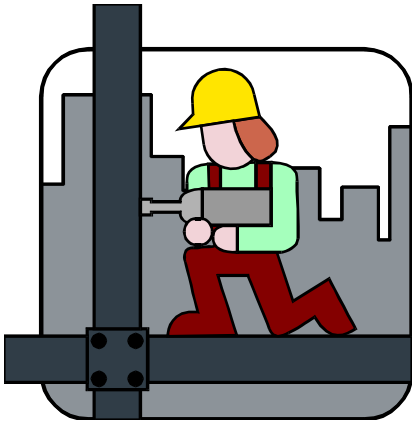
- Construction
- Landscaping
- Non-paper Office Products
- Paper and Paper Products
- Parks and Recreation
- Transportation
- Vehicular
- Miscellaneous



CONSTRUCTION PRODUCTS

DESIGNATED ITEMS:

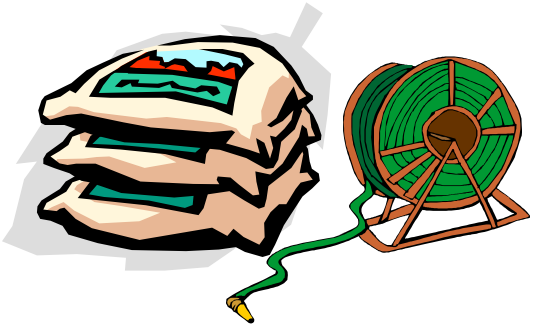
- Building insulation
- Carpet
- Cement and concrete
- Consolidated and reprocessed latex paint
- Floor tiles
- Laminated paperboard
- Patio blocks
- Shower and restroom dividers
- Structural fiberboard
- Carpet cushion
- Flowable fill
- Railroad grade crossings/surfaces

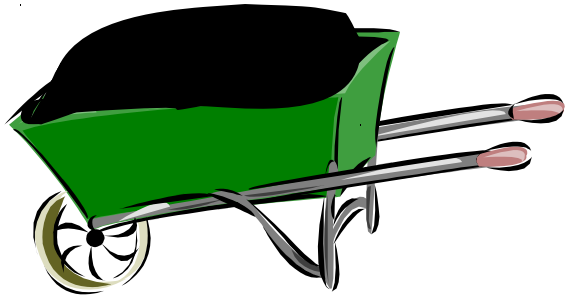


LANDSCAPING PRODUCTS

DESIGNATED ITEMS:

- Garden and soaker hoses
- Hydraulic mulch
- Lawn and garden edging
- Yard trimmings compost
- Food waste compost
- Landscaping timbers and posts (plastic lumber)

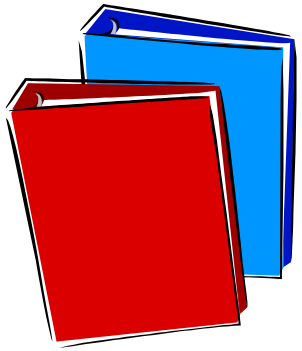




NON-PAPER OFFICE PRODUCTS

DESIGNATED ITEMS:

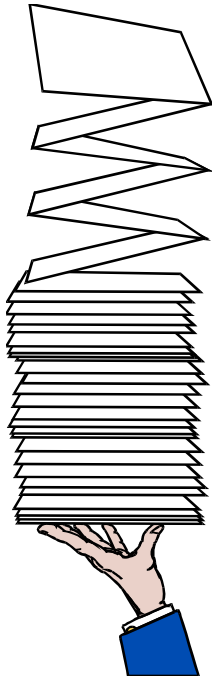
- Binders (paper, plastic covered)
- Office recycling containers
- Office waste receptacles
- Plastic desktop accessories
- Plastic envelopes
- Plastic trash bags
- Printer ribbons
- Toner cartridges
- Solid plastic binders
- Plastic clipboards
- Plastic clip portfolios
- Plastic file folders
- Plastic presentation folders



PAPER AND PAPER PRODUCTS

DESIGNATED ITEMS:

- Commercial/industrial sanitary tissue products
- Miscellaneous papers
- Newsprint
- Paperboard and packaging products
- Printing and writing papers



PARK AND RECREATION PRODUCTS

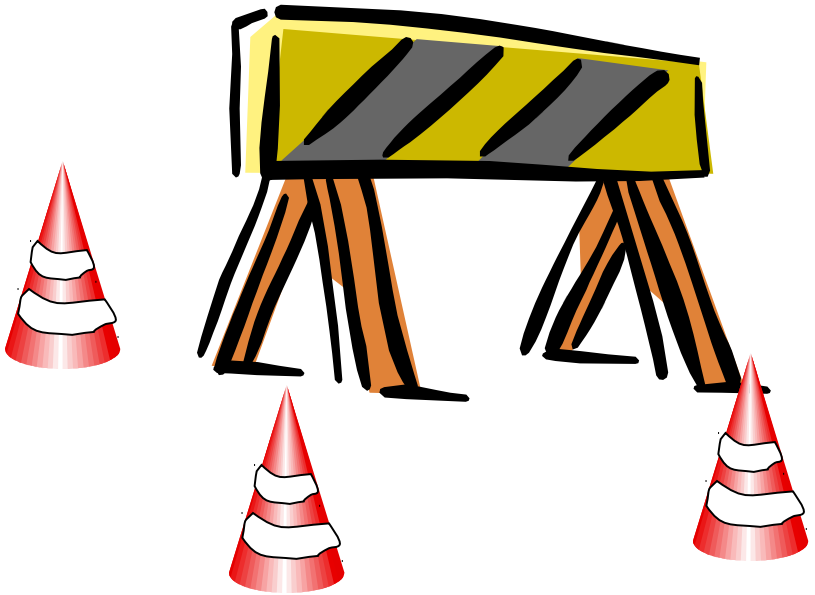
DESIGNATED ITEMS:

- Plastic fencing
- Playground surfaces
- Running tracks
- Park and recreational furniture
- Playground equipment

TRANSPORTATION PRODUCTS

DESIGNATED ITEMS:

- Channelizers
- Delineators
- Flexible delineators
- Parking stops
- Traffic barricades
- Traffic cones



VEHICULAR PRODUCTS

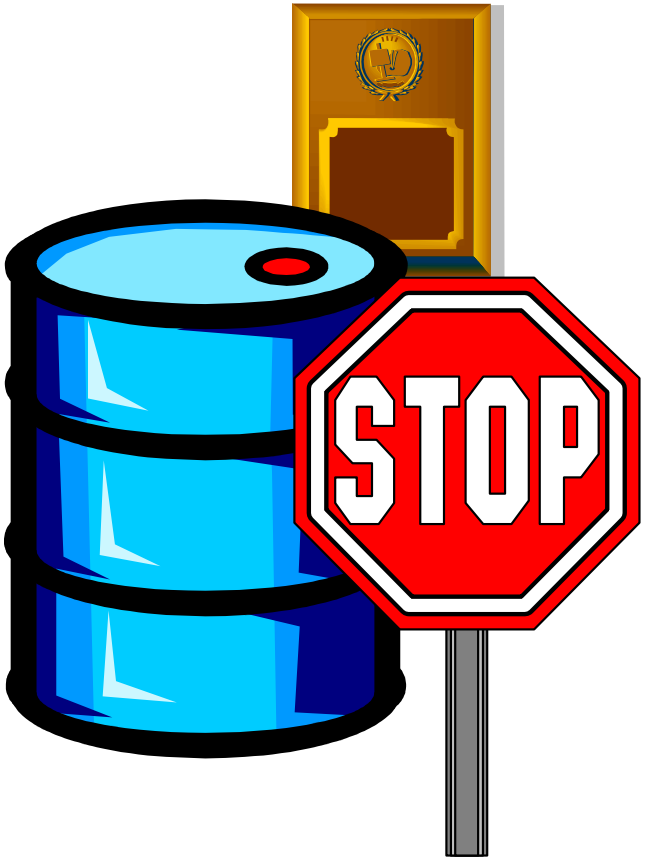
DESIGNATED ITEMS:

- Engine coolants
- Re-refined lubricating oils
- Retread tires

MISCELLANEOUS PRODUCTS

DESIGNATED ITEMS:

- Pallets
- Sorbents
- Awards and plaques
- Industrial drums
- Mats
- Signage, including supports
- Strapping and stretch wrap



What Kinds of Purchases are Affected?

- All purchases made with appropriated federal funds, including
  - Purchase requests
  - Credit card purchases
  - Contract actions
  - Local purchases
  - Central supply purchases
  - Purchases from government supply sou
  - Purchases made online

What About the Mandated Sources of Supply?

- First define your product needs; for example, **folders made with recycled content paper**
- Second, go to your mandatory sources of supply
- If they don't supply the item, let them know you require recycled content!
- Check with them often to see if they supply the item

JWOD

UNICOR

Small Businesses

How Do I Use An Exception?

- If you purchase a noncompliant product for reasons of price, performance, or availability, AND the purchase was for more than $2500, you must document the reasons for not purchasing the recycled product

Where Can These Products Be Found?

- Government Supply Sources
  - General Services Administration (GSA)
  - Defense Logistics Agency (DLA)
  - Government Printing Office (GPO)
  - Federal Logistics Information System (FLIS)
  - Your Onpost Supply Store
  - JWOD
  - UNICOR
- Off-Post Commercial Vendors
  - Home Depot, Office Depot, Staples

AP Made Easy…

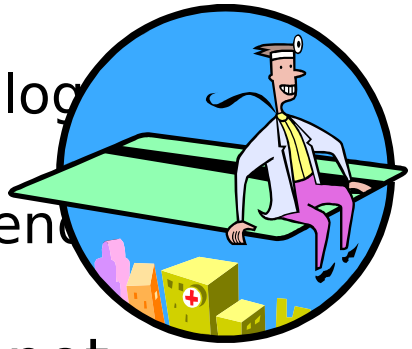
- Use The Web
  - **For Information**
    - EPA: www.epa.gov/cpg
  - **To Search for Products**
    - GSA www.gsa.gov
    - DLA www.dscr.dla.mil
    - EPA http://notes.erg.com/
    - CA Waste Management Board's Recycled Content Database: www.ciwmb.ca.gov/rcp/

How Will Purchases of EPA-Designated Items be Monitored?

- EPA RCRA and Multimedia Inspections
- EPA Facility Questionnaires
- Reporting of Purchases
- ECAS Findings
- IG Inspections

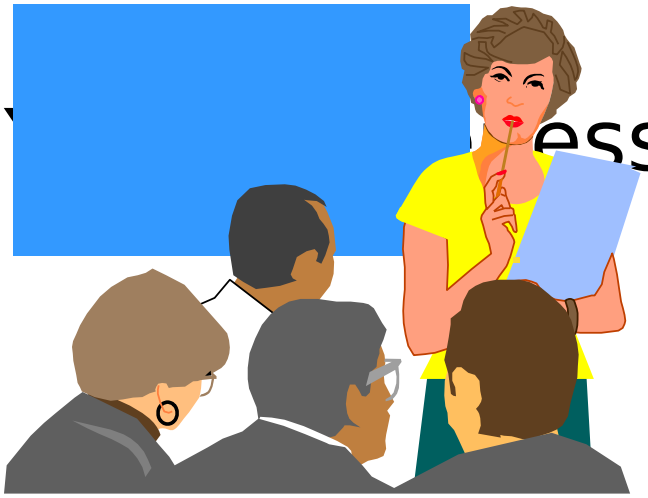
What Should You Do?

- Keep the list of CPG items handy – refer to it when making purchases
- Maximize your purchases of recycled-content items by
  - Searching for recycled-content products in catalog and online sources
  - Requesting recycled-content items from your vend and supply sources
- Document noncompliant purchases (those not meeting recycled-content requirements) over $2,500 (for reasons of price, performance, or availability)



What Else Should You Do?

- Await guidance for tracking and reporting
  - Currently no requirement for credit card purchases to be tracked by the purchaser
- Document Y ess Training!



Need More Information?

Contact:

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